

SHARED APPROACH LTD

JOB DESCRIPTION

POST Support Worker

LOCATION Garstang/Preston

HOURS Part-time (20 Hours), Full-time (35 Hours) & Casual hours.

JOB SUMMARY

Shared Approach provides support to individuals with learning/physical disabilities, living in their own home. No previous experience is necessary, as training will be given to provide the right candidate with the necessary skills they will need. You will work as a member of a team and be supported by the house manager.

INTRODUCTION

Shared Approach supports individuals in all areas of their lives. Providing support with personal, domestic, educational & leisure activities. The company believes in giving the people who use our service the respect & dignity they deserve. The company encourages service users to be as independent as possible by encouraging them to take charge of their lives.

GENERAL DUTIES & RESPONSIBILITIES

- To ensure service users maintain close links with their family and friends.
- To involve service users in all areas of their lives.
- To ensure service users take part in the activities of their community

PERSONAL DUTIES

- To support service users with their personal finances if necessary.
- To contribute to service users reviews.
- To support and take part in service users holiday arrangements.
- To assist the service user to achieve satisfactory hygiene standards.
- To assist in ensuring that each service user receives necessary medical advice, regular dental and optical assessments.
- To support the service user, where necessary, to take any prescribed drugs.

DOMESTIC DUTIES

- To enable service users to create a homely environment.
- To take part in ensuring the standards of cleanliness & hygiene throughout the house is maintained.
- To take part in the preparation of attractive & nourishing meals.
- To take part in ensuring the garden is kept in reasonable order.

TEAM DUTIES

- To take part in the duty rota
- To adhere to Shared Approach policies and procedures
- To be available for staff supervision and staff appraisals
- To take part in training
- To attend and take part in staff meetings
- To maintain all records
- To contribute to service development
- To perform any other comparable duties required by the house manager or one of the senior Managers of Shared Approach